

13 May 2025

Tel: 01993 861000

e-mail: [democratic.services@westoxon.gov.uk](mailto:democratic.services@westoxon.gov.uk)

## PERFORMANCE AND APPOINTMENTS COMMITTEE

You are summoned to a meeting of the Performance and Appointments Committee which will be held at Council Offices, Woodgreen, Witney, Oxfordshire OX28 1NB on **Wednesday, 21 May 2025 on the rising of the Overview and Scrutiny Committee meeting scheduled to take place after Annual Council.**



Giles Hughes  
Chief Executive

To: Members of the Performance and Appointments Committee

Councillors: To be appointed at Annual Council.

Recording of Proceedings – The law allows the public proceedings of Council, Executive, and Committee Meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted. By participating in this meeting, you are consenting to be filmed.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Democratic Services officers know prior to the start of the meeting.

## **AGENDA**

1.     **Election of Chair 2025/26**  
To elect a Chair of the Performance and Appointments Committee for the 2025/26 Council year.
2.     **Appointment of Vice-Chair 2025/26**  
To appoint a Vice-Chair of the Performance and Appointments Committee for the 2025/26 Council year.
3.     **Apologies for Absence**  
To note any apologies for absence and substitute members. The quorum for the Performance and Appointments Committee is 3 Members.
4.     **Declarations of interest**  
To receive any declarations of interest from members of the Committee.
5.     **Minutes of previous meeting (Pages 3 - 4)**  
To approve the minutes of the Performance and Appointments Committee meeting held on 13 November 2024.

(END)